

Dear ...,

**The Police Pension Regulations
Interforce-out Service Certificate**

Re: **Date of Birth:** **N.I. No:**

The above named officer left the City of London Police on, to take up an appointment with the

Under the provisions of the above Regulations, I enclose a certificate of service, together with a copy for the officer. I will keep the officer's file on review for a month, unless I have been advised otherwise, at the end of this period I will assume that everything is in order and note the file accordingly.

I trust that the position is clear to you but should you have any queries please do not hesitate to contact

Yours faithfully